**Request for a My Health Online Account**

My Health Online is an online service brought to you from NHS Wales. My Health Online offers you the convenience to book appointments online (when available). You will be able to order repeat prescriptions online or change your contact details.

If you wish to register to use My Health Online please fill in the boxes below.

To protect patient confidentiality, you must provide documents so we can make sure you are who you say you are.

**COVID-19 Instructions (updated 31.03.20)**

Once completed, you should post, email to us at Cadwgan Surgery on Enquiries.W91007@wales.nhs.uk or deliver by hand to our practice letter box, together with a copy of photographic ID, for example, driving licence or passport together with copy of a recent utility bill.

• If you are unable to scan the form and documents, you could use your mobile phone to take a

picture to upload the documents and then email them to us at Enquiries.W91007@wales.nhs.uk .

• The practice could also ask you for additional information, for example: to list the medication on

your repeat prescription, the last medication we prescribed, the last time you attended the practice for an appointment and who it was with (clinician name) etc.

• Please be aware that sending your confidential information via email is done at your own risk and the practice cannot be held responsible for potential security breaches arising from the transfer of such information in this manner.

Please create a My Health Online Account and issue me with a letter containing my account details. 🞏

**Consent for Practice to contact me via SMS Text Messaging Service**

SMS Text Messaging is a service offered across Wales where all GP Practices have the ability to send text reminders for appointments and information about services to patients.

If offered by my practice. I am happy to be contacted via SMS Text Messaging 🞏

|  |  |
| --- | --- |
| **Full Name** |  |
| **Date of Birth** |  |
| **Address** |  |
| **Phone Number** |  | **Email**  |
| **Mobile Number** |  |
| **Preferred language**  | **Welsh**  | **English**  |
| **Signature**  |  | **Date** |

*The following sections to be completed by practice staff.*

**Practice Checklist**

The following checks should be completed before a patient can receive access to My Health Online.

1. Patient’s identity verified by document

 Details of documents checked and added to the GP system

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1. Patient’s name and date of birth checked on this form and updated on the clinical system. (if necessary)
2. Patient’s preferred language and contact details updated on the clinical system. (if necessary)
3. Patient registration letter provided to patient
4. Advise patients to register their online account over the next 24 – 48 hours